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**TOWN OF UXBRIDGE**  
**21 S. MAIN STREET, UXBRIDGE, MA 01569 – 508-278-8600**  
**BOARD OF SELECTMEN'S MEETING MINUTES**  
**BOARD OF SELECTMEN'S MEETING ROOM**  
**MONDAY, JANUARY 7, 2013 – 6:00PM**

Present: Chair Jay Cahill, Vice Chair Bruce Desilets, Clerk Tim Rice and Selectman Peter Baghdasarian.  
Also present, Town Manager Sean Hendricks and Administrative Assistant Tracey Ante.  
Not Present: Selectman Peter A. Petrillo.

**I. CALL TO ORDER**

A. Announcements – Mr. Cahill announced that the Town of Uxbridge Waste Water Treatment Plant was selected as a 2012 Regional EPA Wastewater Treatment Plan Excellence Award recipient for outstanding operations and maintenance work over the years. Congratulations to the Staff for an outstanding job. Mr. Baghdasarian noted that in the tax bill there was an insert “Living with Wetlands” a guide to Wetland Protection Laws in Uxbridge. He addressed concerns with the authority the conservation commission has at a local and state level. This is an example of concerns that we need to address to our state representatives.

B. Citizen's Forum – No one was present.

**II. BUSINESS**

**A. OLD BUSINESS**

1. High School project – update – The School Building Committee meeting is Wednesday, January 16<sup>th</sup>.
2. Review TM Employment Agreement, modify contract, set next review period and approve form – Mr. Cahill discussed the amendments to the agreement, review period and form.

**TM Employment Agreement**

(Summary of amendments is attached to the minutes and made part of the record).  
Following discussion, MOTION: I, Mr. Baghdasarian, move that the Board approve the Town Manager Employment Agreement dated 1/7/13 by adding the following text under Section VII, Renewal/Non –Renewal of Agreement. “If either party decides not to renew this agreement at its termination, the Party shall give the other Party written notice of at least four months in advance of its intent not to renew this agreement”. Also by adding the following text under Section VIII, Termination and Severance Pay (B). “The town agrees to provide notice to the Town Manager at least four months in advance of termination” and “the Town Manager shall provide notice to the Board at least two months in advance of resignation date”. Seconded by Mr. Cahill, the motion carried 2-2-0 (Mr. Rice and Mr. Desilets opposed). MOTION FAILED.

**Review Period**

Following discussion, MOTION: I, Mr. Desilets, move that the Board approve the next review period for the Town Manager evaluation from 12/1/12 through 5/31/13. Seconded by Mr. Baghdasarian, the motion carried 3-0-1 (Mr. Rice abstained).

#### **Evaluation Form**

**MOTION: I, Mr. Desilets, move that the Board does not use the Town Manager evaluation form for the next review period. The Chair will reach out to the Board members to obtain feedback and prepare a checklist for discussion. Seconded by Mr. Baghdasarian, the motion carried unanimously.**

3. Endorse Invitation to Senator Moore and State Representative Kuros – Mr. Cahill discussed the letter and forum for the invitation. Mr. Cahill will update the letter on behalf of the Board and schedule times which are convenient for the Senator and State Representative and advise the Board accordingly.

#### **B. NEW BUSINESS**

1. Application One Day Beer & Wine Application – OLV, Mendon Street, Sat. 2/2/13 – 6-10pm, Annual Beer & Wine Tasting – **MOTION: I, Mr. Baghdasarian, move that the Board approve the One Day Beer and Wine Application for OLV, for Saturday, 2/2/13 from 6-10pm for the Annual Beer & Wine Tasting. Seconded by Mr. Desilets, the motion carried unanimously.**
2. Gravel Renewal Application – Rick Hathaway, 685 Chocolog Road, Map 43, Parcel 3535 Mr. Baghdasarian said it was a complete waste of time for the DPW Director to look at the site. He questioned whether or not the Director understands the bylaw as he did not know if the material was removed or stock piled. He also said there was no justification for the fee. Following discussion, **MOTION: I, Mr. Desilets, move that the Board approve the Gravel Renewal Application for License #32, for Chocolog Road/Laurel Street, Map 43, Parcel 3535. Seconded by Mr. Rice, the motion carried unanimously.**
3. Approval for MMA Conference Attendees and related costs  
**MOTION: I, Mr. Desilets, move that the Board authorize Mr. Rice to attend the Annual MMA Conference and Trade Show on January 25<sup>th</sup> and 26<sup>th</sup>. Expenses incurred should not exceed \$450.00 of which will be taken out of the Board of Selectmen's budget. Seconded by Mr. Rice, the motion carried unanimously.**

#### **III. PUBLIC HEARING**

None

#### **IV. MEETING MINUTES**

12/20/12 Meeting Minutes – **MOTION: I, Mr. Desilets, move that the Board approve the 12/20/12 Meeting Minutes. Seconded by Rice, the motion carried unanimously.**

#### **V. TOWN MANAGER UPDATE**

The Town Manager updated the Board on the following topics:

- KVS Accounting System and Training
- The FATM Meeting minutes have been certified by the AG's office.
- Asphalt/Manufacturing Bylaw
- Library fire escape repair/inspections anticipated
- Capital Planning Committee meeting with Finance Committee is Tues. 1/8 and then next regular scheduled meeting is Wed. 1/9
- Civil Service timeline

Town Manager Action Items:

- Contact/research Columbia Point Archives
- Set up training for the BOS for the KVS Accounting System
- Follow-up and obtain feedback from DPW Director and Fire Chief regarding fire suppression system
- Follow-up on response for closing canal at Crown & Eagle
- Add overlay of No Blasting Zone to zoning map

**VI. MEMBER ISSUES**

Mr. Cahill touched base on the following topics:

- BOS Alias Email
- CMRPC Representative
- Central Mass Mosquito Control FY14 Budget Proposal Meeting
- Status Annual Report
- Face to Face Time with TM
- iPad project
- 3 seat election
- Timeline for SATM/Charter
- Civil Service

Mr. Baghdasarian discussed the use of Town Counsel and that the Town Manager/Staff should seek prior permission from the Board prior to using. The Board should receive copies of all correspondence to and from Town Counsel. All contact should be via written communication.

Board/Staff Action Items:

- JC/TA – Update letter Moore/Kuros
- JC/TA – Letter CMRPC BOS Representative
- TR – iPad project, attend meetings/conference at CMRPC/MMA
- BD – Research Board seat/terms for the upcoming election
- BD – Attend Central Mass Mosquito Control Meeting
- PB – Research timelines for the Charter and Civil Service for upcoming election
- PB – update TM employment agreement regarding term

**VII. EXECUTIVE SESSION**

None

**VIII. ADJOURNMENT: NEXT BOS MEETING MONDAY, JANUARY 28, 2013 – 6:00PM**

At 7:40PM, Mr. Cahill adjourned the meeting.

*Minutes respectfully submitted by, Tracey Ante*  
Minutes approved by Board of Selectmen:

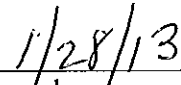
  
Chair Jay Cahill

  
Vice Chair Bruce Desilets

  
Clerk Tim Rice

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Selectman Peter A. Petrillo

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Selectman Peter Baghdasarian

  
Date Approved